

CLINTON COMMUNITY SCHOOL DISTRICT
BOARD RETREAT
July 11, 2018

President Ken Luety called the meeting to order at 5:09 p.m. in the District Office conference room. School board members present were: Mike Birkholz, Gary Gilbank, Tom Howard, Ken Luety, Sheri Mullooly, and Elizabeth Price. Melissa Manthei arrived at 5:13 p.m. Others in attendance: Jim Brewer and Laura Lynd. Sheri Mullooly made a motion to approve the agenda with the following change in order: Review of 2015 Stakeholder Input Report, Review of Exit surveys, District Administrator Review, Campus-wide Facilities Planning Survey Results and Next Steps, Board Self-Reflection, Board Governance Culture, 2017-18 School Board Meeting Dates, and District Goals. Motion seconded by Tom Howard. Motion carried by a roll call vote. (Yes: 6, No: 0).

Review of 2015 Stakeholder Input Report: Mr. Brewer reviewed the McPhearson & Jacobson executive summary report from the 2015 District Administrator search. Items reviewed and discussed included constituent group responses to issues facing the district.

Review of Exit Surveys: The group reviewed and discussed the staff exit survey responses.

Elizabeth Price made a motion at 5:42 p.m. to move into closed session pursuant to Wis. State. § 19.85(1)(c) to discuss the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Sheri Mullooly seconded the motion. Motion carried with a roll call vote. (Yes: 7, No: 0). The annual district administrator review was held during closed session. Tom Howard made a motion to reconvene into open session at 6:46 p.m. motion seconded by Sheri Mullooly. Motion carried with a roll call vote. (Yes: 7, No: 0).

The meeting moved to high school room 311 for review and discussion of the campus-wide facilities planning survey results and next steps. Dan McCrea, Business Manager, Kit Dailey of EUA and Kevin Hickman of JP Cullen joined the group for the campus-wide facilities planning discussion. After discussion, the meeting returned to the district office conference room.

Board Self-Reflection: The Board reviewed the February self-reflection questions and responses. General board discussion.

Board Governance Culture: The Board Governance Model was reviewed (adopted in March, 2018). Culture expectations were reviewed and discussed. The Board identified the following cultural expectations for the CCSD BOE members:

- Come to meetings adequately prepared
- Not interrupt each other
- Support the president's efforts to facilitate an orderly meeting
- Not "play to the audience" or monopolize the discussion
- Value equal participation of all members
- Practice respectful body language and mindful of verbal communication
- Not engage in side conversations that detract from the business at hand
- Communicate openly and actively in discussion and dialog to avoid surprises
- Not unnecessarily repeat what has already been said
- Remain actively engaged during meetings
- Dress appropriately

Additionally, the Board will be adding a debriefing section, "After Action Review", at the end of each board meeting to ask the following questions:

- Was there balanced discussion?
- Did we stay in our roles?
- Did we follow our cultural expectations?

2017-18 Board Meeting Dates: There was discussion regarding moving the regular school board meeting date from the 1st Monday of the month to the 1st Wednesday of the month. The board will act on this item at the August 6, 2018, regular board meeting.

2018-19 Goals were reviewed and discussed. Goals include a facilities referendum, likely in the Spring of 2019, review and revision of the district mission statement, review of the non-certified staff compensation model and increased grant writing.

Sheri Mullooly made a motion to adjourn the meeting. Melissa Manthei seconded the motion. Motion carried with a voice vote. (Yes: 7, No: 0) Meeting adjourned 9:55 p.m.

Respectfully submitted,

Laura Lynd, Board Secretary

Melissa Manthei, Board Clerk