



February 7, 2019

Dear CCSD families,

Living in Wisconsin, we know that oftentimes winter can throw us a curve ball by forcing school delays, early releases, and/or cancellations. Extra hours of instructional time was built into the 2018-19 CCSD school calendar in anticipation of a few days of school closure due to inclement weather. Unfortunately, recent weather events have caused multiple days of school to be delayed and/or canceled and we are now at the point where we must make up instructional hours.

Per Wisconsin Statute 121.02(1)(f) school districts are mandated to provide a minimum number of hours of instruction. Instructional hours must equal at least:

- Half-Day Kindergarten = 437 hours
- Grades 5K-6 = 1050 hours
- Grades 7-12 = 1137 hours

As of today, CCSD will need to make up 17 hours of instructional time. Last night, February 6, 2019, the CCSD Board of Education took action to modify the 2018-19 school calendar to come into compliance with Wisconsin State Statute. Monday, February 18th and Friday, May 24th will no longer be professional development days for staff, they will now become student contact days. Also, beginning February 18, 2019, the middle and high schools will dismiss at 3:33 p.m. instead of 3:30 p.m.

If additional makeup days are needed because of inclement weather, the Board of Education approved the following plan:

1. Makeup day #1: Monday, February 18, 2019 (makeup from no school on Monday, Jan. 31, 2019)
2. Makeup day #2: Friday, May 24, 2019 (makeup from no school on Thursday, Feb. 7, 2019)
3. If needed, makeup day #3: Friday, June 7 - *potential, future makeup day*
4. If needed, makeup day #4: Monday, March 11 - *potential, future makeup day*
5. If needed, makeup day #5: Friday, April 19 - *potential, future makeup day*
6. If needed, makeup day #6 and beyond would extend the school calendar further into June.

Thank you for your understanding, patience, and support as we work to provide a safe and inclusive environment in which we connect, engage, and prepare all learners to make a positive impact.

Take care and Go Cougars!

Jim Brewer, District Administrator

**DISTRICT OFFICE**  
112 Milwaukee Road  
P.O. Box 566  
Clinton, WI 53525  
608.676.5482

**ELEMENTARY SCHOOL**  
301 East Street  
P.O. Box 70  
Clinton, WI 53525  
608.676.2211

**MIDDLE SCHOOL**  
115 Milwaukee Road  
P.O. Box 559  
Clinton, WI 53525  
608.676.2275

**HIGH SCHOOL**  
112 Milwaukee Road  
P.O. Box 566  
Clinton, WI 53525  
608.676.2223