



## Mandatory Reporting and Threat of Harm to Self and/or Others

### Persons required to report.

A physician, coroner, medical examiner, nurse, dentist, chiropractor, optometrist, acupuncturist, other medical or mental health professional, social worker, marriage and family therapist, professional counselor, public assistance worker, including a financial and employment planner, as defined in s. 49.141 (1) (d), school teacher, administrator, or counselor, mediator under s. 767.11, child care worker in a day care center, group home, as described in s. 48.625 (1m), or residential care center for children or youth, day care provider, alcohol or drug abuse counselor, member of the treatment staff employed by or working under contract with a county department under s. 46.23, 51.42, 51.437 or a residential care center for children and youth, physical therapist, occupational therapist, dietician, speech-language pathologist, audiologist, emergency medical technician, first responder, or police or law enforcement officer having reasonable cause to suspect that a child seen in the course of professional duties has been abused or neglected or having reason to believe that a child seen in the course of professional duties has been threatened with abuse or neglect and that abuse or neglect of the child will occur shall, except, as provided under sub. (2m), report as provided in sub. (3). A court-appointed special advocate having reasonable cause to suspect that a child seen in the course of the court-appointed special advocate's activities under s. 48.236 (3) has been abused or neglected or having reason to believe that a child seen in the course of those activities has been threatened with abuse and neglect and that abuse or neglect of the child will occur shall, except as provided in sub. (2m), report as provided in sub. (3). Any other person, including an attorney, having reason to suspect that a child has been abused or neglected or reason to believe that a child has been threatened with abuse or neglect and that abuse or neglect of the child will occur may make such a report. Any person, including an attorney, having reason to suspect that an unborn child has been abused or reason to believe that an unborn child is at substantial risk of abuse may report as provided in sub. (3). No person making a report under this subsection may be discharged from employment for doing so.

In the spring of 2008, a new Wisconsin law governing school-based youth suicide prevention was passed by the legislature and signed by Governor Doyle. Wisconsin statute, s. 115.365, Assistance to schools for suicide prevention programs, requires that, "Each school board and the governing body of each private school annually shall inform their professional staff of the resources available from the department and other sources regarding suicide prevention." It also requires the Department of Public Instruction (DPI) to create a model notice of suicide prevention resources and services available in the state. We encourage districts to use this model notice with all staff members; anyone who has a relationship with a student should be able to recognize suicide warning signs and know how to respond. There are a variety of changes districts can easily make to customize this model notice, including the addition of any local resources. Consider providing information about local mental health providers, county mental health boards and available crisis services, and local chapters of the organizations already listed. None of the material is covered by copyright; districts are free to put the notice on district letterhead and to make copies or forward it electronically to anyone.

#### **DISTRICT OFFICE**

112 Milwaukee Road  
P.O. Box 566  
Clinton, WI 53525  
608.676.5482

#### **ELEMENTARY SCHOOL**

301 East Street  
P.O. Box 70  
Clinton, WI 53525  
608.676.2211

#### **MIDDLE SCHOOL**

115 Milwaukee Road  
P.O. Box 559  
Clinton, WI 53525  
608.676.2275

#### **HIGH SCHOOL**

112 Milwaukee Road  
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Revised 11/2020



## Clinton Community School District Mandatory Reporting Documentation

**Child Abuse:** An injury- physical, sexual, or emotional-inflicted on a child by another by other than accidental means.

**Child Neglect:** The condition or situation of a child which results in the impairment of the child's physical, mental, or emotional well-being or safety, or when the natural and probable consequences of failure to provide adequate food, shelter clothing, education, physical protection, medical, dental, or surgical care is likely to endanger the child's well-being or safety.

**Threat of Harm to Self and/or Others:** Suicide doesn't usually happen out of the blue most often there are warning signs for others to see or hear. Get the FACTs and know the signs of suicidal thinking in your students, friends, and family members. When threatening and attempting severe harm to others around the student which could include school staff and/or students.

The following procedures are to be used in referring suspected **child abuse, neglect, and threat of harm to self and/or others:**

1. Any school employee who suspects that a child has been abused, neglected, or is threatening harm to self and/or others shall report this immediately to the school principal.
2. The principal shall notify the Director of Student Services that child abuse, neglect, or threat to harm self and/or others is suspected.
3. The employee will immediately make an oral report to the appropriate agency.
4. Within 24 hours, the reporting employee shall submit a written report to the building principal.
5. Notify all appropriate Student Services staff and/or directly impacted personnel to offer support services if necessary.
6. If there are no significant changes from the standpoint of the school following a referral, the school principal may request a new status report.

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**REPORT OF SUSPECTED CHILD ABUSE/NEGLECT/THREAT OF HARM TO SELF AND/OR OTHERS**

Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

Parent(s)/Guardian(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

School: \_\_\_\_\_ Phone: \_\_\_\_\_ Grade: \_\_\_\_\_

Principal: \_\_\_\_\_ Teacher/Counselor: \_\_\_\_\_

Date of Alleged Incident: \_\_\_\_\_

1. Reason for referral:

2. Child's explanation of injury or situation:

3. Describe any previous concern; including dates of observation:

4. Describe any previous attempts to intervene and dates of those attempts:

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5. If appropriate describe physical and/or medical observation:

6. Action taken by school by school personnel:

Signature or reporter (state position): \_\_\_\_\_

Date of this report: \_\_\_\_\_

Phone numbers school personnel may choose to use when someone suspects student abuse, neglect, or threatening harm to self and/or others:

Rock County Department of Social Services: 608-757-5401

Clinton Police Department: 608-676-5140

Rock County Sheriff's Department: 608-757-8000

*Please forward a copy of any alleged abuse/neglect complaints to the building administrator.*

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