



January 1, 2023

Dear Area Medical Providers,

Periodically a physician may refer a student, from the Clinton Community School District, to have an evaluation. Although the Clinton Community School District welcomes referrals from any source, students do not automatically qualify as a child with a disability, even with a medical diagnosis, under the laws followed by public schools. It is most beneficial that Physicians provide specific concerns to the Student Services team first, before giving a diagnosis, as a physician cannot prescribe school-based interventions. The Student Services team determines educational disability by evaluating very specific criteria and it is best if the physician does not reference a specific disability.

The intent of this letter is to offer a brief description of the procedures we must use within a school setting and to encourage an open dialogue with you regarding your patient/our student.

IDEA - Individuals with Disabilities Education Act

Some children who are having problems in school may need extra help. Our district offers an area of support services for students that are struggling. We have teams that will meet to discuss a child's issues and create a support plan for the student.

For a student to receive services at Clinton Community School District, and be classified as child with a disability, we must **first determine if a student meets the criteria** to be eligible to receive services in an Individualized Educational Program (IEP). The **second** step of the process is to have a team, including the parents, determine if the severity of the disability requires 'specialized education' and an Individualized Educational Program.

Section 504

Section 504 refers to **Section 504 of the Rehabilitation Act of 1973**, directly from the federal civil rights legislation. Within the school setting, ensuring that a student with a disability is provided equal access to educational and related opportunities is essential and a critical component.

DISTRICT OFFICE
112 Milwaukee Road
P.O. Box 566
Clinton, WI 53525
608.676.5482

ELEMENTARY SCHOOL
115 Milwaukee Road
P.O. Box 70
Clinton, WI 53525
608.676.2275

Jr./Sr. HIGH SCHOOL
112 Milwaukee Road
P.O. Box 566
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Again, the first step in the process is to verify if the student has a defined disability and then address the specific accommodations needed to provide equitable access to an educational opportunity. Physicians that may have an educational concern for their patient are encouraged to have the parent contact our office at 608-676-0992 X 1600, or if you so choose, your office may contact us on behalf of the parent.

Our Student Services team is available to attend any meetings or appointments with the family. We look forward to collaborating with you to resolve any challenges faced by your patient/our student, which will in turn provide better service for everyone involved. We encourage physicians and their staff to share any concerns with us and actively participate in the process.

Please contact us to begin a conversation and feel free to call with any questions or suggestions regarding this matter. The Student Services Office number is 608-676-0992 X4025.

Respectfully,

Jenny Loveless
Director of Student Services & Special Education
PO Box 566
Clinton, WI 53525
608-676-0992 x 1600

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