



Re: Insurance Coverage Requirements

To Whom It May Concern:

Per board policy #7510 as a user of the Clinton Community School District facilities, the district requests the following insurance requirements from your group. The recommended limits of liability are noted on the attached certificate. If, however, specific jobs require higher limits, those higher limits will be clearly noted.

Also, Clinton Community School District is to be named as the additional insured on a primary and non-contributory basis. The insurer will also agree to waiver subrogation rights. The wording should be written on the certificate as follows:

Clinton Community School District is listed as an additional insured with respect to general liability on a primary and non-contributory basis. Waiver of subrogation is granted to certificate holder for general liability.

Please have your insurance consultant send to our office a certificate of insurance (sample attached) to substantiate this request. Please scan and email a copy of your certificate of insurance to: [cio@clintonwis.com](mailto:cio@clintonwis.com)

Please don't hesitate to call with questions or concerns.

Sincerely,

Dan McCrea  
Director of Business Services  
Phone: 608-676-5482 ext. 2404  
Email: [dammccrea@clintonwis.com](mailto:dammccrea@clintonwis.com)

**DISTRICT OFFICE**

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P.O. Box 566  
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608.676.5482

**ELEMENTARY SCHOOL**

301 East Street  
P.O. Box 70  
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**MIDDLE SCHOOL**

115 Milwaukee Road  
P.O. Box 559  
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608.676.2275

**HIGH SCHOOL**

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