



2024-2025 ANNUAL NOTICES

The following are annual notices related to students and school programs that Wisconsin school districts are required by law to provide. Questions may be directed to the District Office at (608) 676-5482 or the specific person noted. Please note that the Clinton Community School District may be hereinafter referred to as "CCSD" or "District."

STUDENT ACADEMIC STANDARDS

School boards are required to notify the parents/caregivers of students enrolled in the school district of the student academic standards that will be in effect for the school year. This notice may be provided electronically, including by posting the notice or a link to the specific academic standards on the school district's website. Also, the school board must annually include an item on the agenda of the first school board meeting after July 1 that clearly identifies the student academic standards adopted by the board under section 118.20(1g)(a)(1) of the state statutes that will be in effect for the school year.

The Clinton Community School District has adopted the Common Core State Standards (CCSS) for Math, Reading and Writing (Language Arts and Disciplinary Literacy), the National Art Standards for Art, and the Next Generation Science Standards (NGSS) for Science. The District has adopted Wisconsin Essential Elements for Social Studies. The District also implements the Wisconsin Model Academic Standards for related areas including Music, Physical Education, Health Education, World Language, Family and Consumer Sciences, Agriculture Education, Food and Natural Resources, Business Education, Technology Education, Marketing and Entrepreneurship, and Environmental Literacy and Sustainability. The Information and Technology Literacy Standards are being infused into all curricular areas. The District has a standardized Response to Intervention (RtI) Program where students are universally screened in grades K-10. The results of these exams are used to identify students who may need more individualized support in their education. Each school incorporates RtI time in their schedules to meet the needs of all students. The District is using STAR-Early Literacy, iReady, PreACT, aimsWeb, and benchmark screenings as well as ongoing summative and formative assessments to guide individual instruction.

SCHOOL ACCOUNTABILITY REPORT

Each public school in the state is required by section 115.385(4) of the state statutes to provide a copy of the school's accountability report that is published by the Wisconsin Department of Public Instruction (DPI) to the parent/caregiver of each student enrolled in or attending the school. In addition, each public school that maintains an internet site is required to prominently display a link to the school's most recent accountability report on the homepage of that school's internet site within 30 days after the DPI publishes the accountability report. The current link to the 2022-2023 report cards can be found [here](#).

EDUCATIONAL OPTIONS

The state of Wisconsin requires that all school districts include information in a local newspaper and on their website about education options for all children who reside in that district by January 31st.

The Clinton Community School District offers a variety of education options to children who reside in the District.

The District's primary instructional pathway and instructional program for students involves a progression from 4-year old kindergarten through 12th grade, leading to a high school diploma.

Clinton Community School District offers a variety of educational opportunities to children who reside in the district. The District's primary educational pathway and instructional program for students involves a progression from 4-year-old kindergarten through 12th grade, leading to a high school diploma. Some of the specific education programs offered to eligible students who are enrolled and attending the District's schools include the following: Early Childhood Special Education (for students who are at least 3 years old, but not yet school-age), Clinton Connect (an online education option), Title I programming in reading and math, Special Education for students with disabilities, Gifted and Talented programming, English learner (EL) programs, Career and Technical Education (CTE) programs, Early College Credit Program (and Dual Enrollment), Work based learning options, Individualized program and curriculum modifications, Alternative education program(s), WI Challenge Academy, At-risk education (e.g., for students identified as being at-risk of not graduating from high school, and Summer School programming. The complete Notice of Educational Options can be found on the district's website.

For more information about any of the educational options offered by the District, please contact the Clinton Community School District at (608) 676-5482. The educational options offered by the District can be found at this [link](#) on the website. Additional information about educational options is also available from the Wisconsin Department of Public Instruction at <https://dpi.wi.gov/ed-options>.

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SCHOOL AND SCHOOL DISTRICT PERFORMANCE REPORT

Annually by January 1, each school board is required by section 115.38 of the state statutes to notify the parent/caregiver of each student enrolled in the school district of the right to request a school and school district performance report. The report must be distributed to those parents/caregivers who request it by May 1 of each year. If the district maintains an internet site (which CCSD does), the school and school district performance report must be made available to the public on that site. Per the Wisconsin Department of Public Instruction, the District shall use links to the [WISEdash Public Portal](#) to meet the electronic State School Performance Report. This [WISEdash Help](#) website can be used for reference and guidance on how to navigate WISEdash Public Portal.

STUDENT ASSESSMENTS

Early Literacy

Every student will take a reading readiness assessment. The results of these assessments will be shared with parents in writing in the native language of the pupil's parent no later than 15 days after the assessment is scored. These assessments include a fundamental skills screening in 4K and a universal screening assessment in 5K through 3rd grade. Personalized Reading Plans will be identified for all students based on the results of these assessments.

REFERENCE: 118.016, 115.777

I. Student Assessments

The following 4K through 2nd, 3rd through 8th, 9th, 10th, and 11th grade examinations are administered to students enrolled in the Clinton Community School District:

4K through 2nd Grade: [Assessment for Reading Readiness](#) (phonemic awareness and letter sound knowledge)

3rd, 5th, 6th, and 7th Grades: [Forward Exam](#) (English Language Arts and Math)

4th and 8th Grade: [Forward Exam](#) (English Language Arts, Math, Science, Social Studies)

9th Grade: [Pre-ACT Secure](#) (English, Reading, Mathematics, and Science)

10th Grade: [Pre-ACT Secure](#) (English, Reading, Mathematics, and Science) and [Forward Exam](#) (Social Studies)

11th Grade: [ACT with Writing](#) (Reading, Math, English, Science, Writing)

[Dynamic Learning Maps \(DLM\)](#) at grades 3-11 in ELA and Mathematics, at grades 4 and 8 - 11 in Science, and at grades 4, 8, and 10 in Social Studies. DLM is an alternate assessment for students with the most significant cognitive disabilities.

EDUCATION OF HOMELESS CHILDREN AND YOUTHS

It is the policy of CCSD that homeless children, unaccompanied homeless youth (youth not in the physical custody of a parent or caregiver) and youth residing in the District shall be provided with equal access to the District's educational programs, have an opportunity to meet the same challenging State of Wisconsin and Clinton Community School District Academic standards and shall not be segregated on the basis of their status as homeless. The District shall establish safeguards that protect homeless students from discrimination based on their homelessness.

CCSD will inform school personnel, service providers, advocates working with homeless families, the parents or caregivers of homeless children and youth of the duties of the local liaison for homeless children and youths. In addition, CCSD will communicate specific information to parents and caregivers of homeless children and youth, and unaccompanied youth as they are identified.

The McKinney-Vento Act defines homeless children and youth as:

- Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are: sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason, living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations, living in emergency or transitional shelters, abandoned in hospitals, living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and, migratory children who qualify as homeless because the children are living in circumstances described above. If you are personally

aware of or are acquainted with any children or youth who may qualify according to the above criteria, the Clinton Community School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.
- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.
- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Director of Student Services, Homeless Liaison for the School District, at (608) 676-0992 or

jeloveless@clintonwis.com for additional information about the rights and services described above.

STUDENT PRIVACY

Except for immediate threats to health and safety, surveys, analyses and/or evaluation of district students, directly or indirectly through curricula, that may reveal private information regarding those students or family members may be conducted only after receipt of written consent of the student, if the student is an adult or an emancipated minor, or the student's parent or caregiver, if the student is an unemancipated minor.

Private information as it pertains to this policy includes but is not limited to: religious beliefs or practices; political beliefs and affiliations; physical characteristics that may embarrass the

student or family; sexual behavior or attitudes; critical appraisals of individuals with whom the student has close family relationships; legally recognized privileged or analogous relationships, including those with lawyers, physicians, or members of the clergy; religious practices, affiliations or beliefs of student or student's parent or caregiver; and income.

Notification to parents or caregivers will also occur in the following situations: 1. Activities involving the collection, disclosure or use of personal information collected from students for the purpose of markets or selling that information (or otherwise providing that information to others for that purpose); 2. Any nonemergency, invasive physical examination or screening that is: (a) required as a condition of attendance, (b) administered by the school and scheduled by the school in advance, and (c) not necessary to protect the immediate health and safety of the student or other students.

HUMAN GROWTH AND DEVELOPMENT

Elementary:

Education on Human Growth and Development is integrated into the total elementary curriculum. At the fourth grade levels, there is a presentation on adolescent changes that is coordinated by the school nurse and health teachers. Parents are invited to preview the information. Questions on this program can be directed to the school nurse, building principal, and Director of Academics and Innovation.

Middle School:

Education on Human Growth and Development is integrated into the middle school health curriculum. Questions on this program can be directed to the health teachers, building principal, or the Director of Academics and Innovation.

SPECIAL EDUCATION CHILD FIND

Upon request, the Clinton Community School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The District locates, identifies, and evaluates all children with disabilities who are enrolled by their parents or caregivers in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who

reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent or caregivers that the referral will be made.

Others, including parents and caregivers, who reasonably believe a child is a child with a disability, may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Jenny Loveless, Directors of Pupil Services, Clinton Community School District, at 676-5482, or by emailing them at jeloveless@clintonwis.com.

Clinton Community School District is required to locate, identify, and evaluate all children with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This agency conducts the following child find activities each year: The school district has a special education screening program to locate and screen all children with suspected disabilities who are residents of the district and who have not graduated from high school. Upon request the school district will screen any resident child who has not graduated high school to determine whether a special education referral is appropriate. A request may be made by contacting Jenny Loveless, Directors of Pupil Services, Clinton Community School District, at 676-5482, or by emailing them at jeloveless@clintonwis.com.

Annually the district conducts developmental screening of preschool children. Each child's motor, communication, and social skills are observed at various play areas. The information is used to provide the parent or caregiver with a profile of their child's current development and to provide suggestions for follow-up activities. Parents and caregivers learn about community services available to them. The information from screening is also used to determine whether a child should be evaluated for a suspected disability. When school staff reasonably believes a child is a child with a disability, they refer the child for evaluation by a school district Individualized Education Program (IEP) team.

This notice informs parents and caregivers of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents and caregivers of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, caregivers, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record.

Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are **not** pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent or caregiver specifies in writing that the records may be maintained for a longer period of time. The school district informs parents or caregivers when pupil records are no longer needed to provide special education. At the request of the child's parents or caregivers, the school district destroys the information that is no longer needed.
- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.
- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age ("eligible students") the following rights with respect to education records:

- **The right to inspect and review the student's education records within 45 days of**

receipt of the request. Parents, caregivers or eligible students should submit to the school principal a written request that identifies the records(s) they wish to inspect. The principal will make arrangements for access and notify the parent, caregiver or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents or caregivers of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent, caregiver or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent, caregiver or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent or caregiver may inspect and review the records.

- **The right to request the amendment of the student's education records that the parent, caregiver or eligible student believes is inaccurate or misleading.** Parents, caregivers or eligible students may ask Clinton Community School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent, caregiver or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent, caregiver or eligible student when notified of the right to a hearing.
- **The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent.** The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent, caregiver or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent or caregiver notifies the district that it may not be released

without prior parental or caregiver consent.

The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

SPECIAL NEEDS SCHOLARSHIP PROGRAM

The District is required to inform parents and caregivers of students with disabilities that the State of Wisconsin has established the "Special Needs Scholarship Program". Under this scholarship program, a child with a disability may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend a private school that is participating in the scholarship program.

A parent or caregiver who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI. Additional information about the Special Needs Scholarship Program is available on the Wisconsin DPI website at <https://dpi.wi.gov/sms/special-needs-scholarship>.

TITLE I

The Clinton Community School District will be receiving funds during the current school year through the federal Title 1 program. This program provides federal dollars to help supplement educational opportunities for children who are most at risk of failing to meet the state's challenging content and performance standards.

There are two types of programs: Targeted Assistance and Schoolwide. Our District will receive funds through Schoolwide programs for Clinton Elementary School and Targeted Assistance for Clinton Junior Senior High School.

The Targeted Assistance program is one in which individual students are targeted to receive Title I services. Students are identified based upon multiple, objective, educationally related criteria. Services may be delivered in a number of ways such as in-class instruction, pull out instruction, extended day, week or year programming. The district is responsible for providing extra services to the identified children, coordinating with all school personnel involved with the children and involving parents and caregivers in the planning, implementation and evaluation of the Title I program.

Schoolwide programs can use allocated funds to increase the amount and quality of learning

time. Schoolwide programs serve all children in a school. All staff, resources, and classes are part of the overall schoolwide program.

Federal law requires that school districts receiving Title I funds share with parents and caregivers the qualifications of teachers in the qualifying schools. There are questions parents or caregivers may ask, including:

- Is my child's teacher licensed to teach the grades or subjects assigned?
- Has the state waived any requirements for my child's teacher?
- What was the college major of my child's teacher?
- What degrees does my child's teacher hold?
- Are there instructional aides working with my child? If so, what are their qualifications?

All teachers in the District are highly qualified by Wisconsin's DPI and under federal government's guidelines in the Elementary and Secondary Act. In addition, all of the teachers at the elementary schools are fully licensed for their assignment. If parents/caregivers want to see the state qualification on their child's teacher, they may contact the school's principal or find it on the DPI website at www.dpi.wi.us/dpi.dlsis/tel/lisearch.htm. In addition, the District employs instructional aides who are qualified for their positions and receive ongoing training and professional development for this work.

Parents/caregivers of students attending a CCSD school receiving such funds may also request information regarding any state or local school district policy regarding student participation in any assessments mandated by law and by the district. Parents and caregivers have the right to excuse their child from taking the state-mandated examinations in grades 4, 8, 9, 10, and 11, as well as state-mandated testing at grades 3, 5, 6, and 7. Districts may honor parent or caregiver requests to excuse their child from state-mandated testing at grades 3, 5, 6, and 6 at their discretion and on an individual basis. Assessments that are administered under the ACT 20 guidelines are not eligible for exemption and all students in Kindergarten through Grade 3 will participate in these assessments.

Districts receiving Title 1 program funds are required by the ESEA to prepare and disseminate an annual school district report card that: 1) includes designated information on the district as a whole and each school served by the district, including academic assessment and progress information; 2) is concise; 3) is presented in an understandable format, and to the extent predictable, in a language that parents and caregivers can understand; and is accessible to the public, which includes placing the report on the district's website or providing it to the public in another manner determined by the district. Please see District Policy [2261 Title I Services](#) and [2261.02 Title I- Parents' Right to Know](#) for further information.

Additionally school districts receiving Title I funds are required by the Every Child Succeeds Act to notify parents and caregivers of their parent and family engagement policy.

PROGRAMS FOR MULTILINGUAL LEARNERS

A school district that uses federal education funds to provide a language instruction education program for Multilingual learners must, no later than 30 days after the beginning of the school year, inform parents/caregivers of an Multilingual learner identified for participation or participating in such a program the following information:

- Why the child is placed in the program;
- The child's level of proficiency;
- How that level was determined and the status of the child's academic achievement;
- Methods of instruction in the program in which their child is placed and those of other available programs;
- How the program will meet the educational needs of their child;
- How the program will help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation;
- The specific exit requirements for the program;
- In the case of a child with a disability, how the program meets the child's IEP objectives; and
- Information about parental rights.

For more information please contact the Director of Pupil Services, at 608-676-0992.

EDUCATION FOR EMPLOYMENT PROGRAM

School boards are now required by PI 26.04(40) of the Wisconsin Administrative Code to annually notify parents/caregivers of the district's education for employment program, which includes programs and services for career awareness at elementary grade levels, career exploration at the middle school level, career planning and preparations at the high school grade level, academic and career planning services for students in grades 6 to 12, availability of programs at technical colleges, and the District's long-range education for employment plan and annual review report. Information about the CCSD Education for Employment Program is available on the website by clicking [HERE](#).

ACADEMIC AND CAREER PLANNING SERVICES FOR STUDENTS

School districts are required by PI 26.03(1)(b)1 of Wisconsin Administrative Code to inform parents/caregivers each school year about what academic and career planning services children in grades 6 through 12 receives, including opportunities for parents/caregivers to

participate in their child's academic and career planning and updates on the progress of their child's planning, individualized support to assist students with completing and annually updating his/her academic and career plan, access to an academic and career planning software tool, and a means for connecting each student to school staff for assistance with the development and implementation of the student's personal plan.

Information about Academic and Career Planning Services for Students is available on the District's website by clicking [HERE](#).

CAREER AND TECHNICAL EDUCATION NON-DISCRIMINATION STATEMENT

No student may be unlawfully discriminated against participating in all vocational (Career and Technical Education) opportunities offered by the Clinton Community School District with regard to student's sex (gender identity, gender expressions, and non-conformity to gender role stereotypes), color, religion, profession, or demonstration of belief or non-belief, race, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, homelessness status, sexual orientation, age, or physical, mental, emotional or learning disability or any other legally-protected status or classification. Harassment is a form of discrimination and shall not be tolerated in the District. Administrators, staff members, and all students are committed to providing an environment where student discrimination or harassment does not occur in relation to participating in vocational opportunities.

If a student or parent/caregiver would prefer to have this information translated into Spanish, please contact us at 608-676-5482.

STUDENT ATTENDANCE

School attendance policies are included in each school's family or student handbook at the beginning of each school year. Please see the District's Policy [5200 Attendance](#) for more information.

PROGRAM AND CURRICULUM MODIFICATIONS

School districts are required by section 118.15(1)(f) of the state statutes to notify students and their parents/guardians of the following at the beginning of each school term:

1. Their right to request the school board to provide the student with program or curriculum modifications as outlined in section 118.15(1)(d) of the state statutes, and

2. the decision-making process to be sued in responding to such requests under sections 118.15(1)(dm) and (e) of the state statutes.

Information about the CCSD policy is available on Board Docs [here](#).

USE OR POSSESSION OF CELL PHONES Or ELECTRONIC COMMUNICATION DEVICES

Cell phones, smartwatches, and other personal electronic devices must be kept in a Yondr pouch at all times during the school day between the hours of 8:15 and 3:30. If a cell phone is in the building during these hours, it must be secured in a Yondr pouch either on the student's person or in their locker.. Electronic devices may never be used in any manner that disrupts the educational environment, violates students' conduct rules, or violates the rights of others. Any student found violating this policy shall be subject to disciplinary action. Disciplinary action includes, but is not limited to, referrals, detentions, and/or confiscation of the personal electronic device. Personal electronic devices that are confiscated may be held for up to 24 hours or longer and may also require a parent/guardian to pick up the device from the main office. Administration may contact the parent(s)/guardian(s) to secure possession of the device and to request the device be removed from school property.

STUDENT BULLYING

The Clinton Community School District is committed to providing a safe positive learning environment for all students. The expectation is that everyone will treat each other with respect and consideration. Actions such as bullying, cyber-bullying, or hazing create an atmosphere of fear and intimidation, detract from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, all types of bullying and hazing are prohibited. Please see District Policy [5516 Student Hazing](#), [5517 Student Anti- Harassment](#), [5517.01 Bullying](#), for further information.

STUDENT LOCKER SEARCHES

Lockers and other District-owned storage space, which may be used by students for the storage of personal belongings, remain at all times under the control of the Clinton Community School District. Such space may be inspected periodically and at any time without notice, student consent, or a search warrant. Inspections may be conducted by any of the following: District Administrator, building administrator, or their designee. Any items seized during an inspection must be safeguarded until appropriate authorities have determined their disposition. Please see District Policy [5771 Search and Seizure](#) for further information.

EARLY COLLEGE CREDIT PROGRAM

Any CCSD student in grades 9-12 is eligible to take one or more courses at an Institution of Higher Learning within the University of Wisconsin system, a tribally controlled college, or a private, or nonprofit institution located in Wisconsin. While technical colleges are not eligible institutions under this program, students that have completed 10th grade will continue to have the option to take courses through a separate statute 38.12(14).

The Board is not responsible for transporting students to or from post-secondary courses under this program.

Please see District Policy [2271 Early College Credit Program](#) and [2271.01 Start College Now Program](#) for further information.

STUDENT RECORDS -THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Clinton Community School District maintains student records for each student attending school in the District. State and federal laws require that the maintenance of such records assure confidentiality. Accordingly, the following shall apply in the District:

1. An adult student or the parent(s) or caregiver(s) of a minor student have the right to inspect, review and obtain copies of the student's school records upon request in accordance with established District procedures. The District will respond to such requests without delay and in no case more than 45 calendar days after the request is made. Reasonable efforts shall be made to provide student records within five business days after the request is made. Copies of the District's student records procedures are available upon request at the Clinton Community School District, 112 Milwaukee Rd. P.O. Box 566, Clinton, WI 53525. (Please note that a copy of a school record may not be available if the record includes more than one student and cannot be redacted without destroying the record.)
2. An adult student or the parent(s) or caregiver(s) of a minor student have the right to request the amendment of the student's school records if they believe the records are inaccurate or misleading. Complaints regarding the content of student records may be made in accordance with established District procedures. Copies of the District's procedures are available upon request as outlined above.
3. An adult student or the parent(s) or caregiver(s) of a minor student have the right to consent to the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational or safety interests in the records. A "school official" is a person employed by the District who is required by the Department of Public Instruction to hold a license; a person employed by or working on behalf of the District as an administrator, supervisor, instructor or

support staff member (including health or medical staff and police school liaison personnel); a person serving on the School Board; or a person or company with whom the District has contracted to perform a specific task (such as an attorney, auditor, medical consultant or therapist). A school official has a "legitimate educational or safety interest" if the official needs to review a student record in order to fulfill his/her professional or District responsibility. The District shall transfer a student's records to another school or school district without consent upon request in accordance with state law. District procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.

4. Directory Information

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that Clinton Community School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Clinton Community School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary. The primary purpose of directory information is to allow the Clinton Community School District to include this type of information from your child's education records in certain school publications. Examples include a playbill showing your student's role in a drama production; the yearbook; honor roll or other recognition lists; graduation programs; news articles, and sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information is information that is generally not considered harmful or an invasion of privacy if released. It can be disclosed to outside organizations without parent/caregiver prior written consent **unless** you notify the district in writing you wish to restrict it. Outside organizations include, but are not limited to, colleges, companies that manufacture class rings or publish yearbooks, news media, etc. In addition, two federal laws require the District to provide military recruiters directory information upon request. These laws are: Section 9528 of the ESEA (20 U.S.C. 7908) and 10 U.S.C. 503, as amended by section 544 and the National Defense Authorization Act for Fiscal Year 2021 (PL 116-283, section 521). Parent(s) or caregiver(s) of secondary school students have a right to request the District not to release the secondary school student's name, mailing address, district-issued email address, or telephone number to military recruiters or institutions of higher education without prior written parental consent.

The Clinton Community School District has designated the following information as directory information: ✓ Student's name ✓ Mailing address ✓ Telephone listing ✓ Photograph* ✓ Date and place of birth ✓ Major field of study or grade level ✓ Dates of attendance ✓ Participation in officially recognized activities and sports ✓ Weight and height of members of athletic teams ✓ Degrees, honors, and awards received ✓ The most recent school attended

*Please note that photographs have been considered directory information since 1996. Student photographs may be used in district publications, including the website, unless restricted with a Directory Information Declaration Form.

If you do not want the Clinton Community School District to disclose directory as defined above without your prior written consent, you must notify the District in writing no later than two weeks (14 days) after the start of the school year or date of enrollment. The Directory Information Declaration Form is available for this purpose. This form is available at your child's school office. The most recent form filed for a student will remain in effect until a new form is filed. State law provides that you do not have to file a new form each year.

If you do not complete the Directory Information Declaration Form at the time of your student's initial enrollment, you have 14 days within which to complete this form and return it to the school. If you do not complete and return this form to the school within the 14-day time period, the school district WILL NOT withhold directory data/information regarding your student.

5. An adult student or the parent(s) or caregiver(s) of a minor student have the right to file a complaint with the U.S. Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington DC 20202-8520.

(See District Policy [8330 Student Records](#), for more information)

information can be found on the DPI website.

CONCUSSION AND HEAD INJURY INFORMATION

School districts are required by section 118.293 of the state statutes to distribute a concussion and head injury information sheet to (1) each person who will be coaching a youth athletic activity and (2) each student who wishes to participate in the activity at the beginning of a youth athletic activity season, except as otherwise specifically provided. No person may participate in a youth athletic activity unless the person returns the concussion and head injury information sheet signed by the person (e.g., student athlete) and, information must be provided if the person is under the age of 19, by a parent/caregiver. If the person does not return this signed information sheet, participation in the youth athletic activity cannot be approved. If a student has already returned an appropriately signed information sheet to a school in connection with a youth athletic activity operated by the school during a given school year, the school is not required to distribute any additional concussion and head injury information sheet(s) to the same student in connection with the student's participation in any additional youth athletic activity that is operated by the school during that school year. The student may participate in additional youth athletic activities operated by the school during that school year without returning any additional signed information sheet(s) for those additional activities. For purposes of this law, a "youth athletic activity" is defined as an organized athletic activity in which the participants, a majority of whom are under 19 years of age, are engaged in an athletic game or

competition against another team, club or entity, or practice or preparation for an organized athletic game or competition against another team, club or entity. This includes school-sponsored sports as well as other organized youth athletic activities in the schools or community that meet the definition. A “youth athletic activity” does not include a college or university activity or an activity that is incidental to a nonathletic program.

SUDDEN CARDIAC ARREST

Starting with any youth athletic activity season that begins on or after July 1, 2024, school districts and other persons who operate certain youth athletic activities have an obligation under Section 118.295 to distribute information about the nature and risk of sudden cardiac arrest during such activities. This information must be provided to anyone who is 12 years of age or older and must be included in the same information sheet that addresses the nature and risk of concussions and head injuries in youth athletic activities.

NOTICE OF SUICIDE PREVENTION RESOURCES

Suicide is preventable and its devastating results can be eliminated. Concerns about suicidal behavior should immediately be brought to the attention of school administrators, counselors, psychologists or the social worker. Examples of suicidal behavior include, but are not limited to:

- A previous suicide attempt
- Current talk of suicide or making a plan
- Strong wish to die or a preoccupation with death
- Giving away prized possessions
- Signs of depression, such as moodiness, hopelessness, withdrawal
- Increased alcohol and/or other drug use
- Hinting at not being around in the future or saying good-bye

Each school year the Director of Student Services provides all staff with information about Suicide Prevention Resources, including who to contact with concerns that someone might be at risk for self-harm.

CHILD NUTRITION PROGRAMS AND FREE AND REDUCED-PRICE MEAL INFORMATION

School districts that participate in U.S. Department (USDA) child nutrition programs (e.g., National School Lunch or Breakfast Programs, special milk programs) are required to provide an annual notice to parents/caregivers informing them of the child nutrition programs offered in the district and eligibility requirements for free or reduced-price meals/milk. The District sends information with Skyward registration for each student prior to the start of school. Link to the District's Policy [8531 Free and Reduced- Price Meal](#) are provided.

MEAL CHARGE POLICY NOTIFICATION

The USDA required school districts that are participating in federally-subsidized child nutrition programs to provide a copy of their written meal charge policy (or standard practice document) to all school households at the start of each school year and the households of all students who transfer into the school district during the school year.

Link to the District's Policy [8500 Food Service](#) are provided.

SCHOOL WELLNESS POLICY NOTIFICATION

The Clinton Community School District recognizes its responsibility to provide a healthy learning environment by supporting wellness, good nutrition and regular physical activity. This policy promotes lifelong wellness behaviors, and links healthy nutrition and exercise to students' overall physical well-being. Healthy eating behaviors and regular physical activity are essential for students to achieve their full academic and life potential.

The District also supports employee lifelong wellness behaviors, linking healthy nutrition and exercise to overall health, job performance and a positive work environment. Specifically, the District shall strive to accomplish the following physical activity, nutrition education, nutrition goals, and wellness goals. See policy 8510 Wellness [here](#).

NONDISCRIMINATION (Students/Employees)

Students

The Clinton Community School District is committed and dedicated to providing equal access to educational services for every student in the district and to providing a learning environment free of any form of harassment against or between students.

No student may be discriminated against in any school programs, activities or in facilities usage because of the student's sex, (gender identity, gender expression and non-conformity to gender role stereotypes), color, religion, profession or demonstration of belief or nonbelief, race, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, homelessness status, sexual orientation or physical, mental, emotional or learning disability. Harassment is a form of discrimination and shall not be tolerated in the district. It is the responsibility of administrators, staff members and all students to ensure that student discrimination or harassment does not occur.

This policy does not prohibit the provision of special programs or services to students based on objective standards of individual need or performance.

Homeless children, unaccompanied homeless youth (youth not in the physical custody of a parent or caregiver) and youth residing in the District shall be provided with equal access to the District's educational programs, have an opportunity to meet the same challenging State of Wisconsin and Sun Prairie Area School District Academic standards and shall not be segregated on the basis of their status as homeless. The District shall establish safeguards that protect homeless students from discrimination based on their homelessness.

Students who have been identified or regarded as having a disability under Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (**ADA**) or the Individuals with Disabilities Education Act (**IDEA**), shall be provided reasonable accommodations in educational services or programs and facilities. When program or classroom modifications are necessary in order to provide a disabled student with equal opportunity, they will be made as required by law. Facilities modifications necessary to provide for appropriate access and participation for persons with disabilities shall be made to the extent required by law.

The district shall also provide for reasonable accommodation of a student's sincerely held religious beliefs in accordance with established Board policies. Any modifications or accommodations granted under this policy shall be provided to students without prejudicial effect.

Any person who believes that a student has been the subject of prohibited discrimination or harassment shall report the matter in accordance with established complaint procedures. Complaints or questions regarding this policy shall be referred to:

Director of Student Services

112 Milwaukee Rd
P.O. Box 566
Clinton, WI 53525

608-676-5482

All reports regarding student discrimination or harassment shall be taken seriously, treated fairly and promptly and thoroughly investigated. The district shall take all appropriate and necessary action to eliminate student discrimination and harassment, up to and including discipline of the offenders. There shall be no retaliation against any person who files in good faith (or who is believed to have filed a complaint) under this policy. It is also against this policy to retaliate against any person who otherwise participates in any investigation, inquiry, or other proceeding related to an incident, report, or complaint underneath this policy. Retaliation includes, but is not limited to, any form of intimidation, harassment, or inappropriate disparate treatment. Such retaliation shall be considered a serious violation of Board policy independent of whether the report, complaint, or allegation in question is substantiated. Allegations or concerns regarding retaliation may be reported to the District using the procedures that are established for reporting

harassment and discrimination.

Employees

The Clinton Community School District is committed to providing fair and equal employment opportunities and to providing a professional work environment free of all forms of discrimination, including harassment.

The District shall not unlawfully discriminate against properly qualified and eligible employment candidates or employees on the basis of age, race, religion, profession or demonstration of belief or non-belief, color, disability, citizenship, marital status, sex, national origin, ancestry, sexual orientation, political affiliation, membership in the National Guard, state defense force or any other reserve component of the military forces of Wisconsin or the United States, arrest or conviction record not substantially related to a person's job duties, the use or nonuse of lawful products off school premises during nonworking hours, the use of family or medical leave or worker's compensation benefits, genetic information, or any other factor prohibited by state or federal law.

Reasonable accommodations shall be made for qualified individuals with a disability or handicap and to employees with sincerely held religious beliefs to the extent required by law, unless such accommodations would impose an undue hardship on the District. A reasonable accommodation is a change or adjustment to job duties or work environment that permits a qualified applicant or employee with a disability to perform the essential functions of a position or enjoy the benefits and privileges of employment equal to those enjoyed by employees without disabilities.

The District shall not tolerate harassment based on any personal characteristics described above. Harassment and other unacceptable activities that could become a condition of employment or a basis for personnel decisions, or interfere with an employee's work performance are specifically prohibited.

Sexual harassment, whether committed by supervisory or nonsupervisory personnel, is unlawful and also specifically prohibited. In addition, the District shall not tolerate acts of non-employees (volunteers, vendors, visitors, etc.) that have the effect of harassing District employees in the workplace.

Harassment can occur as a result of a single incident or a pattern of behavior where the purpose or effect of such behavior is to create an intimidating, hostile or offensive working environment. Harassment encompasses a broad range of physical and verbal behavior that can include, but is not limited to, the following:

- (1) Unwelcome sexual advances, comments or innuendo;
- (2) Physical or verbal abuse;
- (3) Jokes, insults or slurs directed toward the protected groups set forth above (Such comments

are unacceptable whether or not the individual within the protected group is present in the workplace to overhear them and whether or not a member of a group professes to tolerate such remarks);

(4) Taunting based on personal characteristics described above intended to provoke an employee; and/or

(5) Requests for sexual favors used as a condition of employment or affecting any personnel decisions such as hiring, promotion, compensation, etc.

It is the responsibility of all employees to ensure that discrimination and harassment do not occur. It is the intent of the Clinton Community School District to comply with both the letter and spirit of the law in making certain discrimination does not exist in its policies, regulations and operations.

Anyone who believes that they have been the subject of discrimination or harassment or has knowledge of violations of this policy shall report the matter in accordance with established complaint procedures. All reports regarding employee discrimination or harassment shall be taken seriously, treated fairly and promptly and thoroughly investigated. Individual privacy shall be protected to the extent possible. There shall be no retaliation against any person who files a complaint under this policy.

The District shall take appropriate and necessary action to eliminate employee discrimination or harassment. Actions that result in discrimination on a basis not related to an employee's job performance or that are determined to be harassment, shall be subject to disciplinary action, up to and including dismissal. In addition, employees who fail to respond to discrimination or harassment complaints or to act on their knowledge of violation of this policy will likewise be subject to disciplinary action, up to and including dismissal.

This policy and its accompanying procedures shall be published annually and distributed to all staff. District staff will be required to sign an acknowledgement of receipt of the policy and procedure on an annual basis. Training shall be conducted annually on this policy for all staff in the District.

Related Policies for this notice can be found at
<https://go.boarddocs.com/wi/ccsdwi/Board.nsf/Public>.

TITLE IX

Under 34 C.F.R. §106.8(c), effective August 1, 2024, school districts must provide a notice of nondiscrimination to students; parents, guardians, or other authorized legal representatives of elementary school and secondary school students; employees; applicants for admission and employment; and all unions and professional organizations holding collective bargaining or professional agreements with the school district. Contents of the Title IX Notice. The Title IX notice of nondiscrimination must include the following elements: 1. A statement that the school district does not discriminate on the basis of sex and prohibits sex discrimination in any

education program or activity that it operates, as required by Title IX and this part, including in admission and employment; 2. A statement that inquiries about the application of Title IX and the Title IX regulations to the school district may be referred to the district's Title IX Coordinator, the Office for Civil Rights, or both; 3. The name or title, office address, email address, and telephone number of the school district's Title IX Coordinator; 4. How to locate the school district's Title IX nondiscrimination policy and the school district's Title IX grievance procedures; and (Revised May 2024) page 6 of 22 5. How to report information about conduct that may constitute sex discrimination under Title IX; and how to make a complaint of sex discrimination as provided under the Title IX regulations.

The Board of the Clinton School District (hereinafter referred to as "the Board" or "the District") does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX, including in admission and employment.

Discrimination on the basis of sex includes discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity.

The Board is committed to maintaining an education and work environment that is free from sex discrimination (including sex-based harassment), responding promptly and effectively when it has knowledge of conduct that reasonably may constitute sex discrimination, and addressing sex discrimination in its education program or activity. Persons who commit sex-based harassment are subject to the full range of disciplinary sanctions set forth in this policy. The Board will provide persons who have experienced sex-based harassment ongoing remedies as reasonably necessary to restore or preserve access to the District's education program or activity.

TITLE IX COORDINATOR

Director of Student Services
112 Milwaukee Rd
P.O. Box 566
Clinton, WI 53525
608-676-5482

The Board designates the Director of Student Services as the coordinator who is ultimately responsible for oversight over the Board's compliance with its responsibilities under Title IX.

The Title X Coordinator may delegate specific duties to one (1) or more designees.

The Title IX Coordinator shall report directly to the District Administrator except when the District Administrator is a party to a complaint (i.e., either the complainant or the respondent). Under such circumstances, the Title IX Coordinator shall report directly to the Board's Legal Counsel until the matter in which the District Administrator is a party is concluded.

Questions about this policy and Policy 2266 and AG 2264 and AG 2266 should be directed to the Title IX Coordinator.

The Title IX Coordinator shall monitor the District's education programs and activities for barriers to reporting information about conduct that reasonably may constitute sex discrimination under Title IX, and take steps reasonably calculated to address such barriers.

Notice of Nondiscrimination

The District Administrator shall provide a notice of nondiscrimination to students, parents, guardians, or other authorized legal representatives of elementary and secondary students; employees; and applicants for admission and employment; and all unions and professional organizations holding collective bargaining or professional agreements with the Board. Specifically, the District Administrator shall post the notice of discrimination on the District's website and in each handbook, catalog, announcement, bulletin, and application form that it makes available to the persons listed above, or which are otherwise used in connection with the recruitment of students or employees. Form 2264F1 – Notice and Statement of Nondiscrimination.

GRIEVANCE PROCEDURES

Overview:

The Board adopts the following grievance procedures to provide for the prompt and equitable resolution of complaints made by students, employees, or other individuals who are participating or attempting to participate in the District's education program or activity, or by the Title IX Coordinator, alleging any action that would be prohibited by Title IX.

These grievance procedures shall be used for all complaints of sex discrimination, including sex-based harassment, involving conduct alleged to have occurred on or after August 1, 2024. These grievance procedures also may be used, at the discretion of the Title IX Coordinator, to investigate, address, and remedy (as necessary) conduct alleged to have occurred before August 1, 2024, that does not involve sex-based harassment, but some other form of sex discrimination prohibited by Title IX (Statute) – e.g., claims of unequal athletic opportunities, admissions discrimination, discrimination in courses or academic programs (i.e., excluding students from certain classes or programs based on their sex), pregnancy discrimination, unequal treatment based on parental, family, or marital status, discrimination in employment (including in hiring, promotion, and compensation), and retaliation. If the Title IX Coordinator elects not to use these grievance procedures to investigate and resolve such claims, the Title IX Coordinator will still need to implement some procedures to assess – in a prompt, effective, and equitable manner – whether Title IX (Statute) was violated, and, if it was, how best to end the sex discrimination in the District's education program or activity, prevent its recurrence, and remedy its effects.

Reports and Formal Complaints of “Sexual Harassment” (as defined in Policy 2266) involving conduct alleged to have occurred prior to August 1, 2024, are subject to the grievance procedures outlined in Policy 2266.

Under all circumstances, the Title IX Coordinator shall offer and coordinate supportive measures, as appropriate, in accordance with this policy, or Policy 2266, if the Report or Formal Complaint involves “Sexual Harassment” alleged to have occurred prior to August 1, 2024.

If the conduct giving rise to a report or complaint of sex discrimination is alleged to have occurred both before and after August 1, 2024 (i.e., is part of a pattern of sex discrimination), the Title IX Coordinator shall determine, after consulting with the Board’s Legal Counsel, whether to use the grievance procedures contained in this policy or the grievance procedures contained in Policy 2266. The Title IX Coordinator will notify, in writing, the parties of the determination and the rationale for it. Under no circumstances, however, will a party be denied the due process to which the party is entitled based on the U.S. Department of Education-issued regulations in effect at the time the conduct alleged to violate Title IX (Statute) took place.

Click [here](#) to see the CCSD’s Title IX Anti-discrimination policy and procedures.

ASBESTOS MANAGEMENT PLAN NOTIFICATION

Under AHERA (Asbestos Hazard Emergency Response Act), all primary and secondary schools are required to develop and implement a plan for managing all building materials which contain asbestos. Included in the AHERA Act is the requirement to annually notify all workers and building occupants (or their guardians) of asbestos-related activities. Beginning in 1988, all buildings owned, leased, or "under the control of" the School District were inspected by EPA accredited inspectors, with building material samples analyzed by an independent laboratory. Based on the inspection, the School District prepared and the state approved a comprehensive management plan for managing the asbestos. Where the asbestos-containing materials are found, the District has in place an Operations and Maintenance program. The District has accomplished the following compliance mandates regarding the administration of asbestos in school buildings:

- Environmental Management Consulting, Inc. (EMC) was contracted to be the school's consultant for asbestos for the 2022-23 school year.
- The District is continuing with the Operations and Maintenance Program as designed for the School District. This ensures that all asbestos materials are kept in good condition.

- Periodic "surveillance" in each area containing asbestos has been completed every six months by our consultant.
- Also, the buildings are re-inspected by an accredited inspector every three years. The last three year re-inspection was conducted in May 2022 by Environmental Management Consulting, Inc.

In the past year, the District removed 1,800 square feet of asbestos-containing floor tile and mastic from the Clinton Middle School. All aspects of the asbestos abatement project were done in compliance with NESHAPS regulations. All outside contractors shall contact the Director of Facilities and Transportation person before commencing work. Our goal at the Clinton Community School District is to be in full compliance with asbestos regulations. A copy of the Asbestos Management Plan is available for review by contacting the District Office. Questions related to this plan or any other asbestos concerns should be directed to the District's designated person, Mr. Brandon Loomer, (608) 676-0993.

Student Religious Accommodations

The Board recognizes that a course of study or certain instructional materials may contain content and/or activities that some parents find objectionable. Per school board policy 2270, the district will provide for reasonable accommodation of a student's sincerely held religious beliefs with regard to examinations and other academic requirements. Complaints regarding any such course of study by students or the public will be handled in accordance with Board Policy 9130.

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents of elementary and secondary students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include, but are not limited to, the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;

4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student's parent; or
8. Income, other than as required by law to determine program eligibility.

·*Receive notice and an opportunity to opt a student out of –*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information collected from students for marketing or to sell or otherwise distribute the information to others. (This does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions.)

·*Inspect, upon request and before administration or use –*

1. Protected information surveys of students and surveys created by a third party;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Clinton Community School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Clinton Community School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Clinton Community School District will also directly

notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Clinton Community School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this direct notification requirement:

- Collection, disclosure, or use of personal information collected from students for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Student Privacy Policy Office

U.S. Department of Education

400 Maryland Avenue, SW

Washington, D.C. 20202

PROGRAM OR CURRICULUM MODIFICATION

Parents have the right to request program or curriculum modifications as outlined in in WI. State Statutes 118.15(1)(d). Contact your student's building principal or Director of Academics and Innovations.

SCHOOLWIDE TITLE I PROGRAM NOTICE

Schools with an elevated low-income rate receive federal Title I funds to support the learning of all students through a Schoolwide Title I Program. Schoolwide programs serve all children in a school. All staff, resources, and classes are part of the overall schoolwide program. The purpose is to ensure all students, including those most in need, are positioned to meet the state's challenging academic standards. Schoolwide Title I schools annually complete a needs assessment to identify the school's strengths and areas for improvement in student achievement, develop strategies and actions steps to address how the goals identified will be achieved, and evaluates and updates the plan as needed.

Schoolwide Title I schools are required to engage parents and families in the Title I planning and evaluation process as well as provide opportunities for parents and families to engage in supporting their child's education.

Parents of children enrolled in Title I schools have the right to

- Timely information about services provided;
- Access to a description of the curriculum, the forms of assessment used to measure student progress, and the achievement levels of challenging state standards;
- Opportunities or meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children upon their request;
- Response to their suggestions in a timely manner.

See [policy 2261.01 Title I - Parents' Right to Know](#) for more information.

Special Education Referral and Evaluation Procedures

Upon request, the Clinton Community School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district. A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides. Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting the building principal: Ben Simmons, Clinton Elementary School 608-676-2211, Erika Stewart, Clinton Jr./Sr. High, 608-676-2223. Questions can also be directed to Director of Pupil Services, at 608-676-0992.