



February 10, 2017

## **External Posting**

### ***Part-time, Seasonal Grounds Maintenance***

The Clinton Community School District is currently seeking a qualified applicant for the position of seasonal grounds maintenance. Support staff applications and a more detailed job description may be found on the Clinton Community School District website ([www.clinton.k12.wi.us](http://www.clinton.k12.wi.us)) or available in the District Office. Please mail completed applications along with your completed background check form to: CCSD Attn: Mr. Butler, P.O. Box 566, 112 Milwaukee Road, Clinton, WI 53525. This position will remain open until filled.

**General Purpose:** Provides a variety of routine building and grounds maintenance for the Clinton Community School District.

**Supervision Received:** Grounds maintenance staff are subject to the direct supervision of the Director of Buildings, Grounds and Transportation.

**Supervision Exercised:** None.

**Essential Duties & Responsibilities:** The grounds maintenance person will primarily perform lawn mowing, trimming and weed removal. Additional assignment may include gardening, hedge trimming, trash/garbage pick-up and cleaning of grounds related equipment. The person will perform these duties at all district owned facilities.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position of the work if similar, related, required by law or a logical assignment to the position.*

**Special Requirements & Skills:**

1. Possess and maintain a valid Wisconsin Driver's License.
2. General knowledge of gardening and lawn care.
3. Able to operate and troubleshoot basic light to medium sized equipment.
4. Able to operate lawn mowing equipment.

**Special Seasonal Work Schedule:** Limited, part-time position scheduled during the months between March 15th and October 15th. Successful candidate must be able to work a flexible schedule as needed.

**Physical Demands:** The physical demands described here are representative of those which must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed both indoors and outdoors. Hand-eye coordination is necessary to operate equipment and tools. While performing the duties of this job, the employee is frequently required to stand, walk, talk or hear, use hands to find, handle, feel or operate objects, tools or controls, and reach with hands and arms. The employee is also required to climb, stoop, kneel or crouch. The employee must be able to lift and/or move up to 80 pounds. Specific vision abilities required by this job include near and far vision and the ability to adjust focus.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Conditions of Employment:** This position is subject to the terms and conditions of the Clinton Community School District Board Policies, administrative procedures and administrative directives. This position is a limited part-time hourly summer position. The successful candidate must be able to work a flexible schedule. Scheduled hours will be determined by the Director of Buildings, Grounds and Transportation based upon weather and growing conditions.

The Clinton Community School District Board of Education does not discriminate on the basis of the Protected Classes of race, color, national origin, age, sex, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service, (as defined in 111.32, Wis. Stats.), sexual orientation, national origin, ancestry, arrest record, conviction record, use or nonuse of lawful products off the District's premises during non-working hours, or declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other characteristic protected by law in its employment practices or on the basis of transgender status, change of sex or gender identity.